



**G.B.PANT INSTITUTE OF HIMALAYAN ENVIRONMENT & DEVELOPMENT  
KOSI- KATARAMAL, ALMORA – 263643, UTTARAKHAND**

**Tender notice**

Sealed tender are invited on behalf of the Director, GBPIHED, Kosi-Katarmal, Almora from reputed and registered firms/suppliers/manufacturers for supply of **Portable Office & Laboratory Cabins**

The tender document may be purchased in person on payment of Rs 1000/- + VAT @ 13.5% (i.e. Rs. 1135/-) from the office of the undersigned in any working day (Monday to Friday) between 10:00 a.m. to 2:30 p.m. Those desirous of obtaining the tender document by speed post may sent a D.D. of Rs 1050/- + VAT @ 13.5% (i.e., Rs. 1192/-) drawn in favour of Director, GBPIHED, Kosi-Katarmal, Almora and payable at any bank at Almora branch. The tendered will have to deposit an earnest money of amounting of Rs. 2.5% of the quoted price only in shape of D.D./ pay order in favour of Director, GBPIHED and payable at any nationalized bank at Almora.

Tender document may also be downloaded from the Institute web-site <http://gbpihed.gov.in> and can be submitted along with a demand draft of Rs. 1000/- plus VAT 13.5% (Rs. 1135.00).

Late submission of tenders or submission through fax shall not be accepted. The Institute reserves the right to accept or reject any part of tender without assigning any reason whatsoever. The decision of the Competent Authority of the Institute shall be final and binding to all parties.

Note: "Technical bid and financial bid" in the prescribed perform along with EMD/Terms & Conditions and duly signed be quoted separate sealed envelopes super scribed suitable in bold letters (Technical or Financial Bid) both these envelops should be placed inside a common bigger envelop super scribed tender for **Portable Office & Laboratory Cabins**

These must reach Institute by Speed Post or registered post or placed in the tender box by due date and time.

a) Last date of sale of tender document	12.02.2016
b) Last date of submission of tender	15.02.2016 at 02:00 pm
c) Date of opening of the Technical bid	15.02.2016 at 03:00 pm

Administrative Officer



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गोविन्द बल्लभ पन्त हिमालय पर्यावरण एवं विकास संस्थान  
G.B. Pant Institute of Himalayan Environment & Development  
कोसी-कटारमल, अल्मोड़ा – 263 643, उत्तरांचल  
*Kosi-Katarmal, Almora, 263 643, Uttaranchal*

Tender Notice No. [[GBPI/15-16/2016/2

**TENDER DOCUMENT FOR THE SUPPLY OF – Supply, Erection and commissioning of portable cabins for Office, Laboratory and Toilets**

Price of Tender Document : Rs. 1000.00 in person + Vat@13.5% =Rs. 568.00  
Rs. 1050.00 By post + Vat@13.5% =Rs. 624.00  
(Non refundable)

Date of sale of tenders : 12.02.2016  
Last date of submission of tenders : 15.02.2016 up to 2.00 P.M.  
Opening of tenders : 15.02.2016 at 3:00 P.M.

Kosi-Katarmal  
Date:

Signature & Seal of  
Administrative Officer

## 1.0. GENERAL TERMS AND CONDITIONS

1.1. This document contains the following:

- (i) Copy of the local competitive bidding notice
- (ii) General terms and conditions of bid
- (iii) Terms and conditions for submission of bid
- (iv) Payment terms
- (v) Settlement of dispute
- (vi) Application form
- (vii) Undertaking
- (viii) Bid form
- (ix) Schedule of earnest money to be deposited along with tender
- (x) Detailed specification of the items and required quantity
- (xi) Check list

1.2 The tender document is not transferable by the purchaser. The bid form supplied by the Institute at Annexure - II in original only is to be used for bidding. Bids must be submitted separately for each item or group of items for which separate tender forms need to be purchased Bids made on Photocopy, *etc.*, will not be considered. However, the additional sheets containing the same proforma may be used. Each sheet including that provided by the Institute with this document must be signed by the bidder. **The price bid must be in the form provided herewith at Annexure - II.**

1.3 The tender will not be accepted from the firm to whom the document is not issued by the Institute.

1.4 The Institute takes no responsibility for delay or non receipt of Tender document sent by post either way and also reserves the right to accept or reject any or all the tenders in part or full without assigning any reason thereof.

1.5 No bid document will be sold after the last date of sale of tender document or between the extended period of opening date, if any.

1.6 The bidder is expected to examine all instructions, forms, terms and conditions and specifications mentioned in the bidding document. Failure to furnish all information required by the bidding documents or submission of a bid not substantially responsive to the bidding document in every respect will be at the bidder's risk and may result in the rejection of it's bid.

1.7 This call of tenders does not bind the Institute to place order. The tenders submitted in response to this invitation can be rejected without assigning any reason.

1.8 The Institute at its discretion may extend the last date of submission of tender and opening of tenders. The final authority for acceptance of a tender will rest with the Director, G.B. Pant Institute of Himalayan Environment and Development, who does not bind himself to accept the lowest tender and is vested with the authority to reject any or all of the tenders received without assigning any reason.

1.9 Documents, literature, diagrams/leaflets, samples *etc.*, enclosed in the tender shall become the property of the Institute without any payment.

1.10 The warranty period is twelve months starting from the date of successful commissioning of the instrument or installation of equipment, *etc.*

1.11 The tender would be regarded as turned down, if no award of contract has been obtained till the expiry of the tender validity. No separate communication will be made in this regard.

1.12 The items have to be supplied in standard packaging.

1.13 In case of the date of opening of tender is declared as Public Holiday, the tender shall be opened on the next working day at the same time.

1.14 The bid shall contain no interlineations, erasures or overwriting words except as necessary to correct errors made by the bidder, in which case such correction shall be initialed by the person or persons signing the bid.

1.15 Late and delayed tenders shall not be considered and may be returned unopened to the bidder.

1.16 It is advised that the outside suppliers should send the tender through registered post. However, the local supplier may drop their tenders in the office of the Institute.

1.17 Canvassing in any form will disqualify the bid.

1.18 Request for the tender document for bidding through telegram, telephone, money order and telefax shall not be entertained.

1.19 The tender notice no. **GBPI/15-16/2016/2** **Item code numbers (The item code number is given in the specification sheet)** must be invariably quoted in bid and further correspondence in this regard.

1.20 All the tenders should be addressed to:

The Director

**Attention:** The Administrative Officer

G.B. Pant Institute of Himalayan Environment and Development

Kosi-Katarmal, Almora 263 643, Uttaranchal, India.

## 2.0 Submission of Bid

2.1 The bid prepared by the bidder and all correspondence and documents relating to the bid exchanged by the bidder and the purchaser, shall be written in English language, provided that any printed literature furnished by the Bidder may be written in another language so long as accompanied by English translation of its pertinent passages in such case, for purposes of interpretation of the bid English translation shall govern.

2.2 Bids must be made separately for each item or group of items for which separate tender forms need to be purchased. The bid must accompany Annexure - I with Techno Commercial part of Bid and Annexure - III along with "Price" part of the bid duly filled in and signed by the bidder along with the seal of the firm.

2.3 The bidders are requested to quote the rates item-wise and the total price of each instrument separately indicating the Government levies, transportation and other expenditure item-wise as FOR our Institute in case of LCB and FOB rates in the case of ICB.

2.4 Bidder can quote the rates for all the instruments or some of the instruments. The Institute reserves the right to accept the tender in full or in part.

2.5 The tender is to be submitted in "single stage - 2 envelopes system" *i.e.*, the first sealed envelope will contain full information required to judge pre-qualification, earnest money, complete details and specification of the instruments offered including the leaflets and catalogues, list of credentials with documentary evidence *i.e.*, purchase/work order *etc.*, Income Tax clearance certificates, sales tax registrations No., Affidavit for not being black listed, Commercial Terms and conditions, *etc.* It shall be marked "Prequalifications, technical and commercial bid No. GBPI/15-16/2016/1 due on 15.02.2016. Both the above envelopes must be separately sealed and shall be kept in one envelope bearing the address of Institute and superscribed with bold letter "Tender for **Supply, Erection and commissioning of portable cabins for Office, Laboratory and Toilets**. NOT TO OPEN BEFORE 15.02.2016.

2.6 Technical bid of the tender will be opened on due date *i.e.*, at 3:00 p.m. on 15.02.2015 in the office of the Institute in presence of the Representative of the tenderers who choose to be present. Sealed price part of technically and commercially acceptable tenders will be opened on a later date which will be communicated by the Institute on the same day or on a later day by post.

2.7 The bidders are to deposit an amount as per schedule at **Annexure - III** depending upon the instruments quoted by him towards the "Earnest Money" (2.5 % of the total cost) along with tender in the form of **Bank Draft only** in favour of G.B. Pant Institute of Himalayan Environment and Development" Payable at Almora. No Earnest Money shall be accepted in any other form. The earnest money may be forfeited if a bidder withdraws its bid validity specified in tender document or fails to supply the instruments within specified period in tender document. **TENDER SHALL NOT BE ENTERTAINED** where a tenderer has not furnished adequate earnest money in prescribed acceptable form. In case the instrument delivered is found defective and not attended to by the supplier, the earnest money deposited by the supplier will also be forfeited.

2.8 The firm who seek exemption from depositing earnest money being small scale industry or being registered with DGS&D and other Government agencies which entitles them for exemption must submit the valid Registration certificate covering the instrument offered by them along with a permissible value. The copy of Government notification granting exemption from deposit of EMD must be submitted along with the first part of tender along with the bid.

2.9 The Earnest Money as indicated at **Annexure - IV** of bid document must be submitted by the bidder alongwith tender through the demand draft only in favour of G.B. Pant Institute of Himalayan Environment and Development, payable at Almora.

2.10 The earnest money of the unsuccessful bidder will be refunded without any interest after the concerned purchase is finalised or within three months whichever is earlier and that of successful bidder will be refunded without any interest within one month of the successful installation and commissioning of the instrument.

2.11 The validity of tender would be for a minimum period of 90 days from the date of opening of tenders. A bid valid for a shorter period may be rejected by the Institute as non responsive. In exceptional cases the Institute solicit the bidder's consent to an extension on the period of validity and the bid shall remain valid for the extended period mutually agreed for.

2.12 The rates should be quoted both in words and figures.

2.13 Arithmetical error will be rectified on the following basis: -

If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If there is discrepancy between words and figures, the amount in words will prevail.

2.14 Tenders not in proper sealed cover or received telegraphically or by fax will not be entertained.

2.15 Conditional tenders will be rejected without assigning any reason.

2.16 The bid shall be typed or written in indelible ink and shall be signed by the bidder or a person duly authorized to the contract. The letter of authorization should bear the signatures of only the authorized person of the firm. All pages of the bid, except for unamended printed literature shall be initialed by the person or persons signing the bid.

2.17 To assist in the examination, evaluation and comparison of bids the buyer may, at its discretion, ask the bidder for a clarification of its bid. However, no change in the price or substance of the bid shall be sought, offered, re-permitted.

2.18 Eventual suggestions for modification or subsidiary tenders are principally not admissible.

2.19 The specification are clearly mentioned in the document and the bidders are requested to submit bid only if their offer strictly comply to these specifications. Please note that no deviation in the required specification will be permitted. The bidding for the instruments having different specification will be on bidder's risk as the Institute will not

entertain such bids. BIDS CARRING THE STATEMENT LIKE "SPECIFICATION AS PER TENDER DOCUMENT" SHALL NOT BE ENTERTAINED. THE PRODUCT SPECIFICATIONS SUPPORTED BY TECHNICAL LITERATURE AND LIST OF USERS, MUST BE ENCLOSED.

2.20 The placement of work order/purchase order will be according to technical evaluation of the tender and after consideration of its price worthiness.

2.21 The price to be given in the tender are fixed prices, irrespective of rise in materials prices and increase in taxes etc., till the delivery of the overall consignment. No request in regard to increase in the price of instruments or in taxes etc., will be entertained after the submission of the tender.

2.22 The nomenclature of the Instruments and spares will be invariably same in proforma invoice, invoice, packing list and in other relevant papers in case the bidder is asked to supply the instruments against his offer.

2.23 With the submission of his tender the bidder accepts the conditions of the tender.

2.24 If the Instrument/item , *etc.*, supplied is of specifications other than asked for in the supply order(s) it will have to be replaced at their risk and cost. No freight and other charges for export and re-shipment will be paid by the Institute.

2.25 The installation of the instrument(s)/items, *etc.*, is the entire responsibility of the supplier. It must be done either by the principal/supplier or their authorised agents within one month of the receipt of the instruments by the Institute. The supplier of agent should be in touch with the Administrative Officer of the Institute to know the exact day of receipt of stores supplied/despatched by them.

2.26 The list of instruments/items, their approximate quantity and their detailed specifications are given at **Annexure - V** of this document. For all items the point of delivery is Kosi-Katarmal, Almora, Uttaranchal. The quantity mentioned in the tender document may be reduced or increased at the discretion of the competent authority in the Institute without assigning any reason.

2.27 Each and every folio of the tender must be signed by the bidder.

2.28 Bidder can quote the rates for all the instruments or some of the instruments. The bid shall be considered only for those instruments for which the rates have been specifically quoted. The Institute further reserves the right to accept the tender for all the instruments or some of the instruments for which the tenderer has quoted the bid.

2.29 The instrument for which tenders are invited will have to be supplied within 30 days for LCB and 90 days for ICB from the date of issue of supply order. In case of non-observance of delivery period of supply not in accordance with the supply order the supplier has to pay default compensation at the rate of 0.5 per cent of the total value of order per concluded week of the default, but not exceeding 5 per cent of the total value of orders.

2.30 The after sales services is most important to be considered for comparison bids from firms who do not have Indian agents to provide after sales service & service during warranty period, will not be entertained.



2.31 In the case of imported instruments, the quotations from principals, will only be considered. The quotations if any received from Indian Agents on behalf of their principals, will not be considered. The agency commission will be paid in Indian Rupees. Therefore, the charges on account of agency commission should be clearly mentioned. In the case of indigenous instrument price should be quoted on FOR Institute basis and in the case of imported instruments the price should be quoted on FOB basis.

2.32 The foreign bidders must indicate the following information in their proforma invoice.

- a) Country of Origin
- b) Post of shipment
- c) Name & address of beneficiaries Bank with Account No.
- d) Minimum delivery period
- e) Whether transshipment/part shipment is required or not
- f) Agency commission, if any, payable to the Indian Agent

2.33 The items have to be supplied in standard packing. The foreign supplier should use the minimum possible packets and should reduce the size of the packing in volume to avoid extra demurrage in the bonded warehouse in India, if any.

2.34 In case of Foreign suppliers, they will have to ensure shipment of the consignment as per the validity of the Letter of Credit established in this regard. In case of extension of supply date is sought, the bank charges towards the amendment of L.C. will be borne by the beneficiary/supplier.

2.35 If the instrument supplied is found defective/unsatisfactory condition/short supply/other than specifications in the Purchase order(s), the same will have to be replaced at the suppliers risk & cost. No freight & other charges for export & reshipment will be paid by the Institute.

2.36 Foreign principals/their authorized Indian agent shall intimate the buyer regarding the shipment well in advance.

2.37 At any time prior to the deadline for submission of bids the buyer may for any reason whether at its own initiative or in response to a clarification requested by a prospective bidder modify the bidding document by an amendment.

2.38 The amendment if any, will be brought to the notice in writing or by fax or cable to all concerned bidders who have received the bidding documents and will be binding on them.

2.39 In order to afford prospective bidder reasonable time in which to take the amendment into account in preparing their bids, the buyer may at its discretion, extend the deadline for the submission of bids.

2.40 The prices must be quoted item wise *i.e.*, basic price, taxes, packing, forwarding, handling and transportation charges, insurance, installation charges, *etc.* The charges must be quoted clearly and not in vague terms like "As Actual," "Approx," *etc.*

2.41 If according to the bidder, the tendered documents contain certain unclear points which could influence price calculations, the bidder has to inform the authority who is issuing the call of tenders before submission of his tender, either in writing or by fax/cable, even if he has pointed out this earlier in any other form/reference.

2.42 The packing, forwarding, insurance and transportation charges must be quoted according to the place of delivery as mentioned in the schedule at Annexure - V. The supplier will be held liable for any damage, theft or loss during transit. The instruments are to be dispatched to the respective places directly and to be installed there by the supplier under intimation to the G. B. Pant Institute of Himalayan Environment and Development at Kosi-Katarmal, Almora.

2.43 The delivery of stores in case of foreign supply shall be taken at New Delhi. The price indicated should be on FOB basis. Please note that proforma invoice must be separate for each instrument/item.

2.44 Provision for customs duty exemption will be made by the Institute.

2.45 **MOST IMPORTANT**

PLEASE NOTE THAT ANNEXURE - I OF THIS DOCUMENT MUST BE ENCLOSED WITH THE FIRST PART OF BID *i.e.*, "TECHNICAL AND COMMERCIAL BID" AND ANNEXURE – II, III AND IV WILL BE KEPT IN THE SECOND PART OF BID *i.e.*, "PRICE BID"

2.46 PLEASE NOTE THAT THERE IS NO NEED TO ENCLOSE THE ENTIRE TENDER DOCUMENT (SUPPLIED BY THE INSTITUTE) WITH YOUR BID. ONLY ANNEXURE - I, II AND III NEED TO BE ENCLOSED AS PER INSTRUCTION STIPULATED IN PARA 2.45 AND OTHER RELEVANT PARAGRAPHS OF THIS BID.

3. **PAYMENT CONDITIONS**

3.1 Payment, 100% shall be released only after satisfactory installation of equipment. No advance payment shall be allowed in any case. The defective, substandard and contrary to the specifications of instruments/furnitures/items supplied have to be replaced by the supplier at their cost and responsibility. In the case of International Competitive Bidding, payment will be made by opening a Letter of Credit.

3.2 In case several bills are presented, against one order, the reference of supply order and other details should be mentioned in each and every bill.

4.0 **SETTLEMENT OF DISPUTE, ARBITRATION**

4.1 All disputes or difference arising out of or in connection with the contract and supply of any item/equipment assigned under the same (whether during the progress of the works or after their completion, determination, abandonment or breach of the contract) shall be referred to a team of three member arbitrators appointed by the Director, G. B. Pant Institute of Himalayan Environment and Development. The arbitrators shall elect an umpire among them. In case of conflicting findings by the arbitrators the decision of the umpire shall be final and binding. It will not be an objection to any such appointment that the arbitrators are the Government servants and had any interest in the Institute or the contract

entered into directly or indirectly. In all cases, the arbitrator shall state their decision in writing if, amount of claim in dispute is Rs. 50, 000/- and above, subject as aforesaid the provision of the Arbitration Act, 1940 or any statutory modification or reenactment thereof and the rules made the tender and for the time being in force shall apply to the arbitration proceedings under this clause.

4.2 It is a term of the contract that the party invoking the arbitration shall specify the dispute or disputes to be referred to the arbitration under this clause together with the amount or amount claimed in respect of each such dispute.

4.3 It is also a term of the contract that if the supplier(s) do not make any demand for arbitration in respect of any claim(s) or dispute in writing within 90 days of submission of the final bill for payment, the claim of the supplier will be deemed to have been waived and absolutely barred and the Institute will be discharged and released of all liabilities under the contract in respect of these claims.

4.4 The courts at Almora shall have exclusive jurisdiction to entertain and try all matters arising out of this contract.

## 5.0 **FORCE MAJEURE**

5.1 Vendor shall not be considered in default if delay in delivery occurs due to causes beyond his control such as acts of God, natural calamities, civil wars, strikes, fire, frost, floods, riots and acts of usurped power. Only those causes which have a duration of more than 7 calendar days shall be considered cause of force majeure. A notification to this effect duly certified by the local chamber of commerce/statutory authorities shall be given by the vendor to the Institute by registered letter. In the event of delay due to such cases a length of time equal to the period of force majeure or at the option of the Institute the order may be cancelled. Such cancellation would be without any liability whatsoever on the part of Institute. In the event of such cancellation the vendor shall refund any amount advanced or period to the vendor by the Institute and deliver back any material issued to him by the Institute and release facilities, if any, provided by the Institute.

## ANNEXURE I

### APPLICATION FORM

(To be filled by the bidder)

- 1) Name and full address of the bidder including telegraphic address/fax no.
- 2) Name and designation of the head of the Firm/supplier and his telephone/fax no.
- 3) (I) In case the supplier is located of the country his contact address/authorized distributor's or agent's address in the Country, if any  
  
(ii) Name, designation, address, telephone numbers of the authorized person who may be contacted during the process of the purchase concerned under this document (applicable for all suppliers)
- 4) Whether earnest money deposited Yes/No
- 5) If yes, demand draft no., date and name of issuing bank
- 6) Validity of tender
- 7) If the tender conditions are accepted in full (reply in yes or no)
- 8) Income tax clearance certificate attached (latest) (reply in yes or no)

Place  
Date

Legally binding  
Signatures with stamp

## Annexure - II

### Details showing quantity, specification and other details of the items offered ( to be filled by the bidder and must be kept in “price bid” part of the tender)

Item code. as per our documents	Name of the item	Specification offered by the bidder	Difference in specification of tender document and that of bid, if any	Quantity required	Unit rate	Terms and other expenditure & insurance and freight (in case of foreign bid)	Total amount
1	2	3	4	5	6	7	8

Sl. No.	Description / Name of the Item	Unit	Qty*
1.	Supply, Erection and commissioning of portable cabin for OFFICE & LABORATORY of different sizes 40' (length) x 12'-0" (width)x 10'-8"(height)/ 30' (length) x 15' (width)x 9'-7"(height) all complete as per T.S. 5.0 A	Sq ft.	2000 sq. ft.
2.	Supply, Erection and commissioning of Portable Cabin for TOILET of size 7'-6" (length) x 5'-0" (width)x 8'- 6"(height) Block complete as per T.S. 5.0 B (Should be attached with main office / Lab block)	Sq ft.	100 sq. ft.
3.	100 mm dia stoneware pipe of max 50 meter length for each toilet to be considered for connection of W.C., shower and pantry up to septic tank / main sewer line. Excavation, laying of pipes, back filling, dressing to be considered complete in all respect.	RM	200 RM
4.	Construction of septic tanks with manholes as required for each toilet block of desired dimension all complete with soak pits	Nos.	4 Nos

Note: If this sheet is not sufficient to accommodate the bid additional sheets containing the same proforma may be used. But all such sheets, including this one must be signed by the bidder along with the seal. In case of foreign bidder this Annexure must be enclosed in the proforma invoice, instrument/item-wise.

### ANNEXURE III

#### UNDERTAKING

To

Date:

The Director

G.B. Pant Institute of Himalayan Environment and Development  
(Ministry of Environment and Forests, Government of India)  
Kosi-Katarmal, Almora 263 643, Uttaranchal, India.

Sir,

Having examined the conditions of tender document and specifications of the various items, the receipt of which is hereby acknowledged. We the undersigned offer to supply, delivery and install the following:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

(Please add additional pages, if required)

The above supply, installation shall be in conformity with the specifications and conditions of supply of a sum of Rs. (US \$ )

We undertake if our bid is accepted to deliver the items quoted by us, we shall deliver and install within a period indicated by us in our offer.

We agree to abide by this bid for a period of 90 days from the date fixed for bid opening and it shall remain binding upon us and may be accepted at any time before expiration of that period.

We are submitting a demand draft for Rs. /US \$  
in favour of G.B. Pant Institute of Himalayan Environment and Development payable at Almora towards earnest money.

This bid, together with your written acceptance thereof in your notification of award shall constitute a bidding contract between us.

We understood that you are not bound to accept the lowest or any bid you may receive.

Dated this \_\_\_\_\_, day of \_\_\_\_\_ 2016

Signature of authorized person  
Name with stamp and full  
address







TECHNICAL SPECIFICATIONS FOR PORTABLE OFFICE & LABORATORY CABINS

**1.0 GENERAL**

**1.1 Introduction**

Portable cabin for office and laboratory purpose with toilet block as per the scope & specification mentioned below required for upcoming PMU of National Mission on Himalayan Studies (NMHS).

**2.0 Time Schedule:**

Overall completion time (including transportation time to site) for Portable cabins for office, laboratory with toilet block will be 45 days from the date of award of work.

**3.0 Intent of specification:**

The intent of this specification was to make the tenderer appraise of his involvement / commitment for the above unit covered in this tender. The successful bidder shall submit his offer on the information contained in this specification and related documents.

The Tender calls for turnkey execution of the job covering design, engineering, supply and erection of the following portable office and laboratory cabins as per the scope in this specification.

The portable cabins shall be completed in all respect with all necessary work and any items not explicitly covered in the technical specifications but are essential for proper design, engineering, supply & erection of the portable cabins shall be deemed to be included in the scope of the tenderer.

The successful bidder shall satisfy himself, before submission of the offer, the nature and location of work place, general and local conditions, as well as all other matters.

The successful bidder shall be responsible for coordinating the entire work in his scope as well as with other agencies for interfacing works and execute the contract within specified time schedule.

**4.0 Scope of work:**

The scope of work includes supply, erection & commission of portable cabins for office, laboratory and Toilet blocks as per Technical Specification mentioned in Sl. No. 5.0, including air conditioning (as required), lighting & all electrical work & required furniture complete in all respect. The above Portable cabins shall be supplied and erected at specified location of the site at **G B Pant Institute of Himalayan Environment and Development (GBPIHED), Kosi Katarmal, Almora (Uttarakhand)**.

Entire construction shall be made of such material which shall be sturdy, stable for many years as per relevant I.S. codes and shall be able to withstand local extreme climatic conditions. No leakages, seepages through walls, roof shall be permitted. All joints between wall panels, roof level shall be properly sealed by the tenderer after erection of walls to avoid ingress of water/insects/reptiles etc.

All external walls of pre-fabricated panels along with Door/ windows, chajja, flooring & roof are part of tenderer's scope of work as per the following:

Sl. No.	Description	Unit	Qty*
1.	Supply, Erection and commissioning of portable cabin for OFFICE & LABORATORY of different sizes 40' (length) x 12'-0" (width)x 10'-8"(height)/ 30' (length) x 15' (width)x 9'-7"(height) all complete as per T.S. 5.0 A	Sq.ft.	2000sq.ft.
2.	Supply, Erection and commissioning of Portable Cabin for TOILET of size 7'-6" (length) x 5'-0" (width)x 8'- 6"(height) Block complete as per T.S. 5.0 B (Should be attached with main office / Lab block)	Sq.ft.	100sq.ft.
3.	100 mm dia stoneware pipe of max 50 meter length for each toilet to be considered for connection of W.C., shower and pantry up to septic tank / main sewer line. Excavation, laying of pipes, back filling, dressing to be considered complete in all respect.	RM	200RM
4.	Construction of septic tanks with manholes as required for each toilet block of desired dimension all complete with soak pits	Nos.	4Nos

\*Quantity may increase or decrease as per Institute's requirements.

## 5.0 Technical Specification:

### General

Supply, erection & commissioning of Pre-fabricated portable cabins for Office, Laboratory & toilet block at Site Katarmal, Almora

### A) CABIN FOR OFFICE

1. The cabin structure shall comprise of sidewalls, end walls and self-draining roof with all structural frame work.
2. The sizes of the shell shall be **40'(length) x 12'(width) x 10'-8' (height)/ 30'(length) x 15' (width)x 9'-7"(height)**
3. There will be partitions of different sizes for making **cubicles** in the shell, the bidder shall submit the drawing with the bid.

**B) SIDE WALLS, END WALLS & ROOF**

1. The side walls, end walls & roof shall be made of custom Built & Pre-engineered construction with PUF Insulated PPGI panels of specifications
  - PUF density  $40 \pm 2$  kg /m<sup>3</sup> density,
  - 60mm PUF wall insulated panels both sides 0.50mm PPGI sheet with cam lock
  - 50mm plain+30mm rib PUF insulated roofing panels both sides 0.50mm thick PPGI sheet

**C) FLOOR:**

1. The floor and foundation material is Cement Concrete (CC) with CC flooring with woollen and PVC carpet as per requirements.

**D) DOORS:**

1. Door PUF insulated panels same material (7' x 3' with desired finish) with standard hardware, door closure, handle, S.S. latches with lock.

**E) WINDOWS**

Minimum 4 numbers aluminium windows shall be provided in the desired locations. The windows shall be horizontal sliding type double shutter with 6mm thick glass. The **safety grills/ Mesh** with external **monsoon shades** shall be provided for all windows. The windows & doors at external façade shall also be provided with **steel rain-shed** made of minimum 2 mm thick sheet (IS:1079 Gr. O) from outside. One ventilator with glazed louvers & exhaust fan will be provided in toilets.

**F) HANDLING AND TRANSPORTATION**

Necessary arrangements for safe and easy lifting and transportation of the portable cabins at site shall be made by the successful tenderer.

**G) ELECTRICAL INSTALLATIONS**

The Cabin shall be supplied complete with pre-wired Light fittings, wall mounted revolving type Fans, 5/15A Switch Socket points (for Air conditioners, Fridge Refrigerators, Heaters points, UPS power points etc.). All these items shall be wired and brought up to one MCB Distribution box located near door/exit at suitable height. Following are minimum items to be provided (prewired) with the each Portable cabin:

- One No. MCB distribution Box having one incomer as 415V, TPN 63A ELCB/RCCB & with required numbers out going feeders (min. 12 nos of DP MCBs-20A rating each) for power supply of Light fittings, AC points, Fans, Heaters, UPS & Fridge etc. Suitable conduit entry provision shall be provided for taking incoming power supply cable. The incoming power supply cable shall be terminated by Purchaser under separate enabling package. The MCB DB shall be suitable for termination of incoming cable of size 3.5x25 sq.mm armoured, aluminium cable with loop in & loop out facility.

- Surface mounted, energy efficient LED tubular fitting complete (2 Nos. inside all cubicals, 7 Nos. inside Hall uniformly distributed for better lighting).
- Out door type Bulk head CFL fittings (min. 18W) distributed all around, including entrance.
- Wall mounted revolving type Fans - 5 Nos. (1 No. inside each cubical; 4 Nos, uniformly distributed in hall).
- Exhaust Fan - 1 No. each at each toilet.
- Required numbers of Switch boards complete with piano type switches, 5/15A 3 pin sockets, for ON/OFF of all light fittings, Fan points, exhaust fan, AC, Fridge pints etc. Separate switch boards shall be provided for cubicles and Hall.
- In front of each Table in hall as well as cubicles, two number of composite 5/15A, 3 pin switch socket box (mounted on cabin wall) shall be provided completely wired.
- All wiring shall be done using PVC casing or PVC conduits. Wiring shall be done using minimum 1.5 sq. mm copper wires for light fittings, fan points, exhaust fan point & 5A socket points. However, wiring of AC, Fridge, eater & 15A socket points etc. shall be done using minimum 2.5sq.mm copper wires.
- For earthing of all power points, light fittings, AC points, Heater points, Fan

points, Switch sockets etc. green coloured wire min. 1.5 sq.mm copper shall be used & brought up to Main MCB DB for further external earthing.

Tenderer shall note that incoming 415V Power supply cable shall be supplied, laid & terminated by Purchaser at the incoming terminal of MCB DB. Looping of cable from one cabin to other shall also be done by Purchaser. Further, Earthing pits for cabin & Earthing of MCB DB with earthing pit shall be under the scope of purchaser.

- **Make of Equipment**

MCB DB - Havells/Meditron/BCH/C&S/Control Devices/Venus Light Fittings - Bajaj/ Crompton Greaves/ GE Lighting/ Philips Switches & Sockets - Anchor/Havells/MDS Legrand/Cona/Ellora/Precision Wall Mounted Fans - CGL/Havells/Usha/Khaitan/Cinni Copper wires for wiring -Anchor/ Havells/ Govind Cable/ Nicco/ Finolex/ CCI/ Delton/ Incab/ Universal/ Fortgloster.

**Split Air-conditioners of following capacities:**

- a) 3 No. Split AC of 1.5 Ton capacity in cabin with Proper bracket on external wall for installing external unit of split A/C. The AC's shall be of Voltas/ Bluestar/ Hitachi/Samsung/LG make of minimum 3 star BEE rating. - 1.5T per cabin.

**H) OFFICE TOILET**

The structure shall comprise of sidewalls, end walls and self draining roof with all structural frame work similar to main cabin. There will be two cubicles (one for

ladies W.C. and one for Male) in the shell. Two cubicles shall have separate entry from outside.

Cubicle of size 3'-3" x 5'-0" for WC1 no E.W.C with seat cover, cistern, ablution tap, wash basin and necessary connections from overhead water tank.

2 no. Panel Door (5 mm thick panel) of size 7'-0" x 2'-6" with standard hardware, door closure, handle, S.S latches with lock. Ventilator with glazed louvers & exhaust fan shall be provided in each cubicle

The Toilet Cabins shall be supplied complete with pre-wired Light fittings LED tubular as per suitability and exhaust fan points. All fittings/fans etc. shall be wired & brought up to one Switch board having one incoming 20A DP MCB and required numbers of switches. Each cabin shall be provided with separate switch box for ON/OFF of light fittings.

For outside lighting at least 2 fittings bulk head type CFL fittings shall be provided.

All wiring shall be done using PVC casing or PVC conduits. Wiring shall be done using minimum 1.5 sq. mm copper wires for light fittings, exhaust fan point. For earthing of all light fittings, exhaust fans green coloured wire min. 1.5 sq.mm copper shall be used & brought up to Switch box at one location for further external earthing. Make of all electrical items/light fittings shall be same as per indicated above for Office Cabin.

**FIXURES:**

- a. 1 No. health faucet.
- b. 1 No. ablution tap.
- c. 1 No. bib tap.
- d 1 No. 500 liters PVC water tank on top of the block
- e. Overflow & incoming pipe connection up to ground level to be provided with necessary valve.
- f. One floor trap in each cubicle.
- g. S.S. Towel rod in each cubicle and soap tray in each cubicle.
- h. One toilet paper holder in W.C. cubicle.

**GENERAL CONDITION OF THE CONTRACT:**

- i) All the waste material shall be removed by the agency.
- ii) The workmanship must be excellent. In case of poor workmanship, GBPIHED shall be free to cancel the contract & get the same executed at the risk & cost of the defaulting agency.
- iii) Needful touch-ups shall be undertaken wherever required so that potholes are filled up.
- iv) Any damage to the existing buildings shall be made good by the agency.
- v) The tenderer shall visit the site and shall satisfy himself as to conditions under which the work is to be performed. He shall also check and ascertain the locations of any existing structures or equipment or any other situation, which may affect the work. No extra claim for ignorance or on the ground of insufficient description will be allowed at a later date.
- vi) The work in General shall be carried out as per CPWD specifications & latest relevant BIS Codes of Practice.

- vii) The work should include necessary foundation & related construction for the supports of portable cabin.
- viii) Warranty for the entire job shall be one year from the date of commissioning.
- ix) Necessary documents for warranty cards, purchase vouchers etc. for split ACs & other related items shall be handed over to GBPIHED after warranty period.
- x) Flexibility to choose various finishing options on fascia of panels based upon the site conditions & requirements. Flexibility of expansion and re-location, if needed
- xi) Large view glasses should be possible to fix with the insulated panel doors without any extra support
- xii) Fixing of smoke detectors, fire-fighting equipment should be done, as required.
- xiii) Offices should be perfectly insulated with weather proof construction (having 5-7 degree 'C' ambience temperature difference)
- xiv) The main structure should be wind, hailstorm and earthquake resistant.
- xv) Developed site with levelling and retaining wall, as required will be provided by purchaser (GBPIHED).

### **CHECK LIST FOR THE BIDDER**

- 1) Bid on original tender form only.
- 2) Earnest money or necessary documentary proof for exemption of earnest money with the part I of the bid.
- 3) Price bid must be Part II of the bid in the form provided at Annexure II of the tender document
- 4) The basic price, taxes, packing, forwarding, handling, transportation, insurance, installation charges, *etc.* must be quoted clearly. Do not use vague terms like “as actual, approximately, *etc.*”
- 5) Do not use the terms “as per specification of tender documents” in respect of instruments. There should be proper write up of product(s) quoted for supported with printed leaflets, literature, *etc.*