



G.B. PANT INSTITUTE OF HIMALAYAN ENVIRONMENT & DEVELOPMENT
KOSI-KATARMAL, ALMORA 263 643, UTTARAKHAND

Walk-in Interview

The Institute has set up the “Project Management Unit” of “**National Mission on Himalayan Studies (NMHS)**” launched by the MoEF&CC, GoI. Those looking for opportunity to undertake challenging work on mountain ecosystems are invited to appear in the **Walk-in-interview** at **11:00 A.M. on 05 April, 2016** along with the complete bio-data supported with certificates and required details at **G.B. Pant Institute of Himalayan Environment and Development, Kosi-Katarmal, Almora-263643, Uttarakhand** for the following purely temporary project based position based at GBPIHED (Hqs.), Kosi-Katarmal, Almora. Initially these positions are for one year only and may be extended on case to case basis depending upon the performance.

Table – 01

Position	Project Assistant (01 No.)
Emoluments	Emoluments - @ Rs. 30000/- Month fixed
Age*	Maximum 40 Years
Eligibility	Master's Degree in Science with minimum 2 years experience or B. Tech. in computer science with minimum 2 years working experience of handling database management in National/International Projects in any reputed organization/ institution
Nature of Duties & Responsibilities	Assist/ Nodal Officer NMHS and Project Manager in all the official tasks mentioned above; Assist senior staff in delivering their duties
Desirable	Good data entry skill supported with certificate Knowledge of JAVA & C ⁺⁺ Relevant working experience in any reputed organization/ institution. Physically fit to work in the Himalayan Mountains

Table – 02

Position	Data entry operator (01 No.)
Emoluments	Emoluments - @ Rs. 16,000/ fixed
Age	Maximum 40 Years
Eligibility	Graduate with at least II div. with 3 year experience with Science background up to 12 th standard is preferable. Computer course of at least six month.
Nature of Duties & Responsibilities	Office work Account keeping, field work, computer data entry etc.
Desirable	Ability to enter data accurately at a given speed Ability to operate other equipments, such as printers or tape readers and ability to multi-task, Physically fit to work in the forests of Himalayan Mountains

*Relaxation in age for SC/ST/OBC/PH/Women candidates as per the GOI norms.

No TA/DA will be paid for attending the interview.

Administrative officer