



**G.B. PANT INSTITUTE OF HIMALAYAN ENVIRONMENT & DEVELOPMENT
KOSI-KATARMAL, ALMORA 263 643, UTTARAKHAND**

Applications are invited for the following purely project-based positions. The candidate with adequate qualification may appear for **Walk-In-Interview** on **15.10.2015 at 11:00 a.m.** at Kosi-Katarmal (Almora) campus of the Institute. Desirous candidate may forward an advance copy of the application to the Administrative Officer by e-mail (os@gbpihed.nic.in) clearly mentioning the position applied for. Candidates appearing for Interview should bring original copies (with xerox copy) of testimonials, biodata, publications etc along with an application. No TA/DA will be paid to the candidates appearing for the Interview.

Table – 01: DST-NMSHE funded Task Force-5 project

Title: Network Programme on Convergence of Traditional Knowledge Systems for Sustainable Development in the Indian Himalayan Region” (Lead and coordinating Institute	
Position	Research Associate-RA (01 No.)
Emoluments	@ Rs. 22,000/ month + HRA
Age	Maximum 35 years
Eligibility	Doctorate or equivalent with first class Masters degree in Botany/Forestry/Environmental Sciences/ Life Sciences and relevant subject supported by research publications in impact factor journals. M. Tech in relevant subject is also acceptable as per MoEF&CC norms with three years of experience (after M. Tech.)
Desirable	Working experience in Indigenous knowledge system/Plant Ecology/Forestry and related research fields in the Himalayan region; Should possess analytical capabilities, computer proficiency, and motivation for research
Nature of Duties & Responsibilities	Field research, compilation of secondary information, data analysis, synthesis and report writing, presentation in the reviewers/others.

Table – 02: DST-NMSHE funded Task Force-5 project

Title: Network Programme on Convergence of Traditional Knowledge Systems for Sustainable Development in the Indian Himalayan Region” (Lead and coordinating Institute	
Position	Junior Research Fellow (01 No.)
Emoluments	@ Rs. 16,000/ month +HRA (NET(JRF)/GATE qualified candidates); @ Rs. 12000/- month +HRA (for others)
Age	Maximum 28 years
Eligibility	First Class Masters degree in Botany/Forestry/Environmental Sciences/ Geography/ Indigenous knowledge systems/related subjects
Desirable	Physically fit to work in the Himalayan Mountains
Nature of Duties & Responsibilities	Field Research, data base development, data analysis and report writing/presentation

Table – 03: ICIMOD funded project

Position Code	Age, Qualification, and Experience	Nature of Duties & Responsibilities	Desirable
Title- Kailash Sacred landscape Conservation and Development Initiative (KSLCDI)			
PCC	Project Coordinator (01 No.) [Emoluments - @ Rs 55,000/- per month fixed; In case of exceptionally deserving candidate further negotiable]		
	<ul style="list-style-type: none"> - Max 50 years [<i>in case of experienced and exceptionally deserving candidate relaxation in age can be given</i>] - Masters degree in Life/ Environment / Social Sciences with consistently good academic record. - Over 10 years working experience in areas related to natural resource assessment/monitoring/management or resource mobilization, capacity development, other supports to overall project initiation, execution, implementation, development. 	<ul style="list-style-type: none"> • Liaison and coordination with national and international partners; • Ensure balance and linkages among different project components, stakeholders, both vertically and horizontally; • Facilitate effective Implementation, Planning and Monitoring of KSLCDI Activities (effective coordination with the manpower employed for field activities); • Prepare Annual Plans (financial and physical) for subsequent years for implementation; • Organize programme- oriented events, workshops, conferences, seminars involving diverse stakeholders (as per the need of log frame); • Liaison with various development agencies/NGOs/Institutions in the target landscape for convergence with other ongoing programmes/projects; • Ensure timely reporting of project physical and financial targets; • Maintain monthly records of progress (physical/financial) and brief the same to project nodal person and the national Project Coordinator. • Coordinate development of project documents on timely manner and ensure international standard; 	<ul style="list-style-type: none"> • Experience of Multi-institutional national/international project management (experience of overseas business management will be considered as an added advantage). • Experience of working in remote Mountainous areas and with rural communities • Good communication skills; and computer knowledge.

Table – 04: MoEF&CC funded project

Title: Assessing the Floristic Diversity and Ecosystem Values of Selected High altitude wetlands of Indian Trans Himalaya	
Position	Project Assistant (01 No.)
Emoluments	@ Rs. 8,000/ fixed p.m.
Age	Maximum 25 Years
Eligibility	Graduate

Table -5: NMSHE Task Force-3 funded project

Title: Forest Resource and Plant Biodiversity	
Position	Junior Research Fellow (02 No.)
Emoluments	@ Rs. 12,000/ pm +HRA @ Rs. 16,000/ pm + HRA for NET(JRF)/GATE qualified
Age	Maximum 28 Years
Eligibility	Position 1 - First Class Masters degree in Botany/Forestry/ Environmental Sciences/ Biodiversity/Plant Physiology. Position 2 - First Class Masters degree in Earth Science /Social Science/ Climate Change and related subjects.
Nature of Duties & Responsibilities	Field Research, data base development, data analysis and report writing/presentation
Desirable	Physically fit to work in the Himalayan Mountains and experience of working in the region

Table – 06: DST-NMSHE Task Force-3 funded project

Title: Forest Resource and Plant Biodiversity	
Position	Project Assistant (02 Nos.)
Emoluments	@ Rs. 8,000/ fixed p.m.
Age	Maximum 35 Years
Eligibility	Graduate in Science/Arts with at least 1 year certificate course in Computer
Nature of Duties & Responsibilities	Office work Account keeping, field work, computer data entry etc
Desirable	Physically fit to work in the Himalayan Mountains and Experience in office work

Table-7: In house project-3

Title: Climate change impacts on ecosystem services in the Indian Himalayan region.			
Position and emoluments	Qualification	Desirable	Nature of duties
Senior Research/Junior Research/Project Fellow (SRF/JRF/JPF) 01 No. @Rs. 10,000/- pm + HRA for JPF) for Non NET candidates @Rs. 16,000/- + HRA for JRF & Rs. 18,000/- + HRA for SRF for NET (JRF) qualified candidate. Age-32 yrs;	First class M.Sc. in Botany/ Environmental Science/Forestry;	Working knowledge in hill farming system and/ or climate change issue in the Himalaya (2 years for SRF). Basic knowledge of computer is also required.	Extensive field work and travel is required

Table – 08: In house project-4

Position and emoluments and Age	Qualification	Desirable	Nature of Duties
Junior Research Fellow/ Project Fellow (1)* Rs. 16000 +HRA pm for Net (JRF)/GATE qualified RS. 10,000 +HRA pm For Non NET- JPF Age: 28 Years	Ist Class Master Degree in Physical/ Agricultural Sciences/ Geography or relevant subjects Or B Tech. in Agricultural or Civil Engineering	1. Experience of working with GIS/ Remote sensing 2. Field work in difficult terrain	In house project-4: “Ecological, Social and policy implications of changing water resource scenario in Himalaya” up to 2016-17

Table – 09: Receptionist cum Outreach Associate for Reception

Position	Major Tasks to be performed	Desirable
Receptionist cum Outreach Associate (01 No.) Emoluments @7,000/- per month fixed Age: 35 Yrs; Essential qualification: <ul style="list-style-type: none"> • First class Bachelor degree in Science preferably in Biological/Environmental Science • Good communication skills in English & Hindi (spoken/written) • Computer skills 	<ul style="list-style-type: none"> • Efficiently communicate with different stakeholders/ agencies • Maintain event/activity planner • Record Keeping • Presentation Skill 	<ul style="list-style-type: none"> • Diploma in office management/ automation • Minimum 2 years experience of office management including IT based management and secretarial assistance • Basic understanding of administrative and financial procedures; • Efficiency in computer application (word, excel, power-point)

Table – 10: Cook (01 No.) for Guest House

क्र०सं०	पद का नाम	शैक्षणिक योग्यता	अन्य योग्यता
2.	कुक (01) रू० 8000/- नियत प्रति माह। आयु सीमा 40 वर्ष	हाईस्कूल, भोजन एवं खान-पान तैयार करने के कार्य में कम से कम 3 वर्ष का अनुभव जो कि किसी सरकारी संस्थान की कैटिन/गैस्ट हाउस या किसी अच्छे होटल/रेस्टोरेंट में रहा हो।	संबंधित विषय में डिप्लोमा। चयनित व्यक्ति को संस्थान के अतिथि गृह में अतिथियों के भोजन व्यवस्था के अतिरिक्त अतिथि कक्षों की साज सज्जा, सफाई व समय-समय पर अन्य कार्य सक्षम अधिकारी के आदेशानुसार करने होंगे।

* Relaxation in upper age limit for SC/ST/OBC/Women/Physically handicapped candidates as per the rule.

Administrative Officer