

## 1. Organisation and Function

S. No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
1.6	Categories of documents held by the authority under its control [Section 4(1)(b) (vi)]	(i) Categories of documents:  Administrative, Financial and R&D Documents	Fully met
		(ii) Custodian of documents/categories <ul style="list-style-type: none"> <li>▪ Administrative Officer in case of Administrative Documents</li> <li>▪ Finance Officer in case of Financial Documents</li> <li>▪ Scientists in case of R&amp;D documents</li> </ul>	Fully met